



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Board Meeting Tuesday, February 28, 2023 ♦ 7:00 p.m. Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard,  
Mark Watson, Halaena Buenviaje (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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#### 1. Opening Business

##### 1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

##### 1.2 Attendance

Attendance was as noted above – all present

##### 1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the February 28, 2023 Board meeting.

**Carried**

##### 1.4 Declaration of Interest - Nil

##### 1.5 Approval of Board Meeting Minutes – January 24, 2023

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the January 24, 2023 Meeting of the Board.

**Carried**

##### Approval of Special Meeting of the Board Minutes – February 2, 2023

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the February 2, 2023 Special Meeting of the Board.

**Carried**



**1.6 Business Arising from the Minutes – Nil**

**2. Presentations – Nil.**

**3. Delegations – Nil**

**4. Consent Agenda - Nil**

**5. Committee and Staff Reports**

**5.1 Unapproved Minutes and Recommendations from the Committee of the Whole  
- December 13, 2022**

Vice-Chair Luciani reviewed the business of the February 21, 2023 Committee of the Whole meeting and brought forward the following recommendations:

- THAT the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$13,500 for secondary non-resident in Ontario students, as defined by the Education Act.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the annual tuition fee of \$12,700 for elementary non-resident in Ontario students, as defined by the Education Act.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves a non-refundable Administration/Application Fee of \$400.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves that a Cancellation Fee of \$100 be charged to non-resident students should they not be granted a Study Permit, otherwise a \$500 Cancellation Fee be charged to non-resident students. Graduated refunds of tuition fees will be granted to non-resident students pro-rated based on the date on cancellation within the term, subject to review and approval by the Superintendent of Business & Treasurer.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Anti Human Sex Trafficking Policy 200.25.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Right to Disconnect Policy 300.27.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Equity and Inclusive Education Policy 200.23.
- THAT the Brant Haldimand Norfolk Catholic District School Board approves the Remote Work Policy 300.28.



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Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of February 21, 2023.

**Carried**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of February 21, 2023.

**Carried**

### 5.2 Southwest Brantford School Attendance Boundary Review

Superintendent Keys provided an update on the timelines of the School Attendance Boundary Review. The Attendance Boundary Review Committee and dates for future meetings were discussed.

Moved by: Bill Chopp

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Southwest Brantford School Attendance Boundary Review Update.

**Carried**

### 5.2 Student Trustee Update

Student Trustee Buenviaje advised that the main events at the high schools in January were focused on examination preparation and events in February were focused on kindness and friendship.

Assumption College held a Valentine's Day spirit week where students could wear different clothes that match the spirit of Valentine's Day and sold Valentine's Day carnations that students could send to their friends. Holy Trinity held a Valentine's Day Spirit Dance and sold flowers in the cafeteria. The dance was a success and many students showed up wearing pink, red or white. St. John's College hosted a Matchomatics where students took part in a survey and received results showing who they are most compatible with in the school. They also sold Valentine's Day candy grams and flowers and held a prep-rally introducing the winter sports teams.

Moved by: Dennis Blake

Second by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Update Report.

**Carried**

## 6. Information and Correspondence

### 6.1 French Immersion Waitlist/ Kindergarten Registration

Superintendent Temple provided an update on Kindergarten Registration in the French Immersion program with regards to registration numbers and waitlists.



**6.2 Multi-year plan Update**

Director McDonald provided an update on the multi-year plan. A strategic planning session with various internal and external stakeholders will be held on March 9, 2023 at the Catholic Education Centre.

**7. Notices of Motion - Nil**

**8. Notices of Motion Being Considered for Adoption**

**8.1** Trustee Blake asked that the Notice of motion be retracted.

**9. Trustee Inquiries**

The framework regarding how policies are implemented after Board approval was discussed.

**10. Business In-Camera**

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**11. Report on the In-Camera Session**

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

**Carried**

**12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**13. Closing Prayer**

The closing prayer was led by Chair Petrella.

**14. Adjournment**

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the February 28, 2023 Board meeting.

**Carried**